

THE FRIENDS OF PRESQU'ILE PARK

FINANCIAL STATEMENTS

December 31, 2021

DRAFT

INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the Directors of
THE FRIENDS OF PRESQU'ILE PARK

We have reviewed the accompanying financial statements of **THE FRIENDS OF PRESQU'ILE PARK** which comprise the statement of financial position as at December 31, 2021, and the statements of operations and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of **THE FRIENDS OF PRESQU'ILE PARK** as at December 31, 2021, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Trenton, Ontario
Date to be determined

CHARTERED PROFESSIONAL ACCOUNTANTS
LICENSED PUBLIC ACCOUNTANTS

THE FRIENDS OF PRESQU'ILE PARK
(Incorporated without share capital under the laws of Ontario)
STATEMENT OF FINANCIAL POSITION
DECEMBER 31, 2021

ASSETS

	<u>2021</u>	<u>2020</u>
CURRENT ASSETS		
Cash	\$ 33,959	\$ 18,284
Restricted cash - note 5	8,124	11,707
Accounts receivable	2,594	113
Government remittances recoverable	-	2,253
Inventory	15,699	20,869
Prepaid expenses	<u>2,926</u>	<u>2,497</u>
	63,302	55,723
INVESTMENTS - note 4	<u>212,571</u>	<u>205,380</u>
	<u>\$ 275,873</u>	<u>\$ 261,103</u>

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES		
Accounts payable and accrued liabilities	\$ 4,221	\$ 6,330
Government remittances payable	1,457	-
Deferred contributions - note 5	<u>61,715</u>	<u>63,632</u>
	<u>67,393</u>	<u>69,962</u>
NET ASSETS		
Internally restricted - note 6	136,000	138,000
Unrestricted	<u>72,480</u>	<u>53,141</u>
	<u>208,480</u>	<u>191,141</u>
	<u>\$ 275,873</u>	<u>\$ 261,103</u>

Approved by the Board:

_____ Director

_____ Director

(Unaudited)
(See accompanying notes)

THE FRIENDS OF PRESQU'ILE PARK
STATEMENT OF OPERATIONS
YEAR ENDED DECEMBER 31, 2021

	<u>2021</u>	<u>2020</u>
REVENUES		
Fundraising Events and Operations - gross profit - Schedule A	\$ 11,760	\$ 652
Donations	16,298	26,884
Memberships	2,410	1,840
Investment	8,015	8,019
Total Revenues	<u>38,483</u>	<u>37,395</u>
PROGRAM EXPENSES - net - Schedule B		
Education Programs	31,846	6,200
Environmental Initiatives	9,996	914
Subtotal Program Expenses	<u>41,842</u>	<u>7,114</u>
OPERATING EXPENSES		
Promotion	189	100
Bank charges and credit card costs	1,837	1,350
Insurance	2,608	3,582
Meetings	277	4,340
Miscellaneous	1,547	1,701
Postage and office	6,092	4,154
Professional fees	6,000	4,100
Subtotal Operating Expenses	<u>18,550</u>	<u>19,327</u>
Total Expenses	<u>60,392</u>	<u>26,441</u>
Excess (deficiency) of revenue over expenses before item below	(21,909)	10,954
Adjustment to fair market value of investments	<u>39,248</u>	<u>(5,813)</u>
EXCESS OF REVENUE OVER EXPENSES	<u>\$ 17,339</u>	<u>\$ 5,141</u>

(Unaudited)
(See accompanying notes)

THE FRIENDS OF PRESQU'ILE PARK
SCHEDULE OF FUND RAISING EVENTS AND OPERATIONS - GROSS PROFIT
YEAR ENDED DECEMBER 31, 2021

	<u>2021</u>	<u>2020</u>
Lighthouse Gift Shop		
Lighthouse Gift Shop sales	\$ 9,090	\$ 476
Cost of sales	<u>(6,577)</u>	<u>(310)</u>
Gross profit	<u>\$ 2,513</u>	<u>\$ 166</u>
Cost of Sales		
Inventory at beginning of year	\$ 20,869	\$ 3,369
Purchases	1,407	17,810
Inventory at end of year	<u>(15,699)</u>	<u>(20,869)</u>
	<u>\$ 6,577</u>	<u>\$ 310</u>
Christmas at Presqu'ile		
Tea room supplies purchases	-	49
Advertising and promotion (recovery)	-	<u>(412)</u>
Total purchases (recovery)	<u>-</u>	<u>(363)</u>
Gross profit	<u>\$ -</u>	<u>\$ 363</u>
BBQs		
Sales	\$ 7,524	\$ -
Supplies purchases	<u>(6,495)</u>	<u>-</u>
Gross profit	<u>\$ 1,029</u>	<u>\$ -</u>
Raffles and Other Events		
Sales	\$ 13,017	\$ 428
Supplies purchases	<u>(4,799)</u>	<u>(305)</u>
Gross profit	<u>\$ 8,218</u>	<u>\$ 123</u>
Total Fundraisers Gross Profit	<u>\$ 11,760</u>	<u>\$ 652</u>

(Unaudited - See accompanying notes)

THE FRIENDS OF PRESQU'ILE PARK
SCHEDULE OF CHARITABLE PROGRAMS - GROSS EXPENSES
YEAR ENDED DECEMBER 31, 2021

	<u>2021</u>	<u>SCHEDULE B</u> <u>2020</u>
Kids 'n Nature		
Employment Grants	\$ 8,388	\$ -
Wages	<u>18,605</u>	<u>-</u>
Discovery Education Program		
Wages	14,391	-
Bursaries	<u>3,000</u>	<u>-</u>
Gross Expenses	<u>17,391</u>	<u>-</u>
Online Education Program		
Brian Todd Community Fund Grant	2,750	-
Program Expenses	<u>6,988</u>	<u>6,200</u>
EDUCATION PROGRAMS	<u>\$ 31,846</u>	<u>\$ 6,200</u>
PARK IMPROVEMENTS		
Marsh Boardwalk repairs	\$ 3,583	\$ 7,160
Marsh Boardwalk Contributions	<u>(3,583)</u>	<u>(7,160)</u>
TOTAL PARK IMPROVEMENTS	<u>\$ -</u>	<u>\$ -</u>
ENVIRONMENTAL INITIATIVES		
Invasive Species - Park Expenses	\$ 5,979	\$ -
Species at Risk	-	219
Tern Research Study	5,383	3,000
Birding Program - Seed expenses	278	240
Tree planting	<u>1,064</u>	<u>-</u>
	12,704	3,459
25th Anniversary Base Contributions	<u>(2,708)</u>	<u>(2,545)</u>
TOTAL ENVIRONMENTAL INITIATIVES	<u>\$ 9,996</u>	<u>\$ 914</u>
Total Funded Program Expenses	<u>\$ 41,842</u>	<u>\$ 7,114</u>

(Unaudited - See accompanying notes)

THE FRIENDS OF PRESQU'ILE PARK
STATEMENT OF CASH FLOWS
YEAR ENDED DECEMBER 31, 2021

	<u>2021</u>	<u>2020</u>
CASH FLOWS FROM OPERATING ACTIVITIES		
Excess of revenue over expenses	\$ 17,339	\$ 5,141
Adjustment to fair market value of investments	(39,248)	5,813
Adjustment for donated shares	-	(20,506)
	<u>(21,909)</u>	<u>(9,552)</u>
Change in non-cash working capital components:		
Accounts receivable	(2,481)	-
Government remittances	3,710	5,576
Inventory	5,170	(17,500)
Prepaid expenses	(429)	1,068
Accounts payable and accrued liabilities	(2,109)	2,107
Deferred contributions	(1,917)	10,811
	<u>(19,965)</u>	<u>(7,490)</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Proceeds on maturity of investments	40,000	100,000
Purchases of investments	(7,943)	(98,310)
	<u>32,057</u>	<u>1,690</u>
INCREASE (DECREASE) IN CASH	12,092	(5,800)
CASH, beginning of year	<u>29,991</u>	<u>35,791</u>
CASH, end of year	<u>\$ 42,083</u>	<u>\$ 29,991</u>
CASH CONSISTS OF:		
Cash	\$ 33,959	\$ 18,284
Restricted cash	8,124	11,707
	<u>\$ 42,083</u>	<u>\$ 29,991</u>

(Unaudited)
(See accompanying notes)

**THE FRIENDS OF PRESQU'ILE PARK
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2021**

1. PURPOSE OF ORGANIZATION

The Friends of Presqu'ile Park is an incorporated organization whose purpose is to encourage and support interpretive, educational, scientific, historical, protection and preservation programs related to the natural and historical resources of Presqu'ile Provincial Park. The Friends of Presqu'ile Park is a charitable organization and as such is exempt from income taxes.

2. SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting

The financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations.

Revenue Recognition

The Corporation follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Revenue is recognized at the time goods are shipped or services are supplied to customers. Provision is made for expected collection losses based on the Corporation's past experience.

Contributed Materials and Services

Contributed materials are recorded at the fair market value of the items contributed on the date of contribution. Due to the difficulty in determining the fair value of volunteer services, contributed services are not recognized in the financial statements. The Corporation has recognized contributed materials of \$571 during the year.

Inventory

The inventory is valued at the lower of cost and market value with cost being determined on a first-in, first-out basis.

Financial Instruments

The Corporation's cash and investments are initially recognized and subsequently measured at fair market value. All other financial instruments are subsequently measured at amortized cost.

(Unaudited)

**THE FRIENDS OF PRESQU'ILE PARK
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2021**

2. SIGNIFICANT ACCOUNTING POLICIES (continued)

Tangible Capital Assets

The Corporation is considered to be a “small organization” for the purposes of the accounting recommendations of the Chartered Professional Accountants of Canada applicable to not-for-profit organizations. Accordingly, tangible capital assets are expensed at the time of purchase. Proceeds of disposition are shown as revenue when an item is sold. During the year, the Corporation expensed \$2,298 for the purchase of a computer and camera.

Use of Estimates

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and reported amounts of revenues and expenses during the reporting period. Items requiring the use of significant estimates include the recording of inventory and accrued liabilities. Actual results could differ from those estimates.

3. FINANCIAL INSTRUMENTS

Credit Risk

The Corporation is exposed to credit risk resulting from the possibility that parties may default on their financial obligations. The Corporation’s maximum exposure to credit risk represents the sum of the carrying value of its cash, its guaranteed investment certificates and its accounts receivable. The Corporation’s cash and guaranteed investment certificates are deposited with a chartered bank and as a result management believes the risk of loss on these items to be remote. Management believes that all accounts receivable at year-end will be collected and has not deemed it necessary to establish an allowance for doubtful accounts.

Liquidity Risk

Liquidity risk is the risk that the Corporation cannot meet its commitments when they become due. The Corporation manages this risk by reviewing future cash flow requirements, anticipating investing and financing activities and holding assets that can be readily converted into cash.

Market Risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk is comprised of currency risk, interest rate risk and other price risk.

(Unaudited)

**THE FRIENDS OF PRESQU'ILE PARK
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2021**

3. FINANCIAL INSTRUMENTS (continued)

Currency Risk

Currency risk refers to the risk that the fair value of instruments or future cash flows associated with the instruments will fluctuate relative to the Canadian dollar due to changes in foreign exchange rates.

Substantially all of the Corporation's transactions are in Canadian dollars and as a result the Corporation is not subject to significant currency risk.

Interest Rate Risk

Interest rate risk refers to the risk that the fair value of financial instruments or future cash flows associated with the instruments will fluctuate due to changes in market interest rates.

The Corporation's exposure to interest rate risk arises from its interest bearing investments. The Corporation manages this risk by having prudent investment policies.

Other Price Risk

Other price risk refers to the risk that the fair value of financial instruments or future cash flows associated with the instruments will fluctuate because of changes in market prices (other than those arising from currency risk or interest rate risk), whether those changes are caused by factors specific to the individual instrument or its issuer or factors affecting all similar instruments traded in the market.

The Corporation is exposed to other price risk on its equity investments.

Change in Risk

There have been no significant changes in the Corporation's risk exposures from the prior year.

(Unaudited)

**THE FRIENDS OF PRESQU'ILE PARK
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2021**

4. INVESTMENTS

Investments consist of the following:

	<u>2021</u>		<u>2020</u>	
	<u>Market Value</u>	<u>Cost</u>	<u>Market Value</u>	<u>Cost</u>
Canadian Equities	\$ 212,571	\$ 156,543	\$ 165,380	\$ 148,599
Guaranteed Investment Certificates - 0.45% cashable maturing November 18, 2021	<u>-</u>	<u>-</u>	<u>40,000</u>	<u>40,000</u>
	<u>\$ 212,571</u>	<u>\$ 156,543</u>	<u>\$ 205,380</u>	<u>\$ 188,599</u>

5. DEFERRED CONTRIBUTIONS

Deferred contributions consist of amounts received from donors which were designated for specific projects. During 2021, changes were as follows:

	<u>2021</u>	<u>2020</u>
25th Anniversary Environmental Fund		
Balance, beginning of year	\$ 51,925	\$ 52,821
Receipts	4,374	1,649
Recognized as revenue	<u>(2,708)</u>	<u>(2,545)</u>
	<u>53,591</u>	<u>51,925</u>
Marsh Boardwalk Fund		
Balance, beginning of year	11,707	-
Receipts	-	18,867
Recognized as revenue	<u>(3,583)</u>	<u>(7,160)</u>
	<u>8,124</u>	<u>11,707</u>
Total deferred contributions	<u>\$ 61,715</u>	<u>\$ 63,632</u>

The Board must use these funds for their designated purposes.

The balance of the Marsh Boardwalk funds are shown as restricted cash on the statement of financial position.

(Unaudited)

**THE FRIENDS OF PRESQU'ILE PARK
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2021**

6. NET ASSETS - INTERNALLY RESTRICTED

Internally restricted net assets consist of:

	<u>2021</u>	<u>2020</u>
25th Anniversary Environmental Fund	\$ 36,000	\$ 38,000
Contingency Reserve	<u>100,000</u>	<u>100,000</u>
	<u>\$ 136,000</u>	<u>\$ 138,000</u>

Expenses totalling \$2,000 were charged to the 25th Anniversary Environmental Fund during the year. Spending levels for the 2021 and 2022 fiscal years will be used to address the lower level of spending on environmental initiatives that were caused by the Covid-19 situation.

7. GROSS REVENUE

Gross revenue consists of:

	<u>2021</u>	<u>2020</u>
Sales	\$ 9,090	\$ 476
Fundraising and programs	37,970	10,133
Other	<u>26,723</u>	<u>36,743</u>
	<u>\$ 73,783</u>	<u>\$ 47,352</u>

8. COMMITMENT

During the year, the Corporation entered into a service agreement, in the amount of \$7,000, for work related to Marsh Boardwalk Interpretive Panels and the Corporation's website. At December 31, 2021, \$3,500 has been paid related to this project. The remaining \$3,500 is expected to be paid in 2022 when the project is completed.

9. UNCERTAINTY DUE TO THE ECONOMIC CONSEQUENCES OF THE CORONAVIRUS DISEASE (COVID-19) OUTBREAK

In mid-March of 2020, the Province of Ontario declared a state of emergency in response to the public health concerns originating from the spread of the novel coronavirus ("Covid-19").

A high degree of uncertainty persists surrounding the full economic impact of the situation. The unpredictable nature of the spread of the virus makes it difficult to determine the length of time that the Corporation's operations will be impacted.

(Unaudited)